



WEST VIRGINIA BOARD OF VETERINARY MEDICINE
5509 Big Tyler Road, Suite 3
Cross Lanes, West Virginia 25313
Telephone: (304) 776-8032 Fax: (304) 776-8256

AGENDA
JULY 25, 2025 @ 9:00 AM
THE BLENNERHASSETT HOTEL – ALEXANDER PARKER ROOM

Members Present:

Members Absent:

Non-Members Present:

Minutes taken by:

I. Call the Meeting to Order/Adopt Agenda

II. Mission Statement

- The West Virginia Board of Veterinary Medicine protects the health, safety and welfare of the general public and animals of West Virginia through public education, enforcing licensing standards for veterinarians, registered veterinary technicians, certified animal euthanasia technicians and veterinary and euthanasia facilities.

III. Public Comment

IV. Disciplinary Committee Report

EXECUTED OR CONSENT AGREEMENTS OFFERED:

- a) Case No.0924A Dr. Timothy Knotts
 - Consent Agreement effective March 10, 2025.
 - Placed on Probation for a period of 6 months (September 10, 2025)
 - During the probationary period, if the medical records continue to be insufficient, and/or if the Board receives another complaint in which it determines that probable cause exists, the license will immediately be suspended for 3 months without a hearing.
 - Submit 3 patient medical records of a surgery case, including post-operative care every month.
 - Within 3 months of Consent Agreement (June 10, 2025).
 - Completed 3 hours of Board approved CE on the subject of administering anesthesia and post-operative care.
 - Reimbursed administrative costs.
 - Board Consideration of Submitted Patient Records after Deficiency Letter.

CE AUDIT DISCIPLINARY

- Within 90 days of Consent Agreement and Order
 - Fine of \$100.00.
 - Reimbursement of administrative cost.
 - Within 6 months of Consent Agreement and Order
 - Complete deficient CE during the calendar year 2024. Such hours may NOT be counted as part of the CE requirement for the year 2025.
 - Submit to a CE audit for calendar year 2025.
- b) Case No.BVMCE0425A Dr. Christopher Good
- Consent Agreement and Order effective May 5, 2025.
 - Paid Fine May 5, 2025.
- c) Case No.BVMCE0425B Dr. Richard Mabie
- Consent Agreement and Order effective April 22, 2025.
 - Paid Fine April 14, 2025.
- d) Case No.BVMCE0425C Dr. Winford Maset
- Consent Agreement and Order effective April 22, 2025.
 - Paid Fine April 10, 2025.
- e) Case No.BVMCE0425D Dr. Stephen Willis
- Consent Agreement and Order effective June 4, 2025.
 - Fine Pending.
- f) Case No.BVMCE0425E Kaycee Olson, RVT
- Consent Agreement and Order effective May 5, 2025.
 - Paid Fine June 9, 2025.
- g) Case No.BVMCE0425F Dr. Robert Harvey
- Consideration of CE Audit

BOARD CONSIDERATION:

- h) Case No.1024B (Original complaint received October 23, 2024)
- 6-month letter sent April 21, 2025.
 - 18-month letter required April 23, 2026.
 - Consideration of Consent Agreement
 - Consideration of Clarification Request
- i) Case No.0325A (Original complaint received March 10, 2025)
- 6-month letter required September 10, 2025.
 - 18-month letter required September 10, 2026.
 - Pending Consent Agreement
- j) Case No.0325D (Original complaint received March 20, 2025)
- 6-month letter required September 20, 2025.
 - 18-month letter required September 20, 2026.
 - Consideration of Revised Consent Agreement

- k) Case No.0525A (Original complaint received May 23, 2025)
 - 6-month letter required November 23, 2025.
 - 18-month letter required November 23, 2026.
 - Consideration of Disciplinary.
- l) Case No.0625A (Original complaint received June 2, 2025)
 - 6-month letter required December 2, 2025.
 - 18-month letter required December 2, 2026.
 - Consideration of Disciplinary.
- m) Case No.0625B (Original complaint received June 5, 2025)
 - 6-month letter required December 5, 2025.
 - 18-month letter required December 5, 2026.
 - Consideration of Disciplinary.
- n) Consideration of Humane Society Providing Vaccines & Microchipping

V. Approval of Minutes

- a) May 1, 2025 Rule Making Meeting
- b) May 2, 2025 Board Meeting

VI. Reports

- a) Treasurer's Report and Itemized Object Codes
- b) P-Card Quarterly Charges
 - April – June 2025
- c) Rule Making Meeting – July 24, 2025
- d) Complaint Committee Meeting – July 25, 2025
- e) CAET CE Cost & Evaluations
- f) Database Update
- g) Executive Director Quarterly Report
 - April – June 2025

VII. Questions for the Board

VIII. New Business

- a) Consideration of Chapter 30 Revisions
- b) Consideration of Rule Revisions
- c) Consideration of Board CE – CPR
- d) Consideration of Universal License Requirements
- e) Consideration of Animal Chiropractic Proposal

- f) Consideration of AAVSB Bylaws
- g) Consideration of Rabies Waiver Modification Suggestion
- h) Consideration of Board Members, Officers, and Committees
- i) Consideration of Strategy and Goals for 2025
- j) Consideration of Board Expenses
- k) Consideration of AAVSB Delegates and Attendees – Cincinnati, OH – September 17-20, 2025

IX. Next Board Meeting – October 17, 2025 Canaan Valley Resort

X. Adjournment