

**WV BOARD OF VETERINARY MEDICINE
AMBULATORY INSPECTION REQUIREMENT BREAKDOWN**

The inspector will provide an invoice; she cannot accept any payments.

Bring to inspection:

3 Patient Records (Paper or Online)

- Can be emailed to wwildstang01@gmail.com prior to inspection.

Drugs – Must Not Be Expired

License and Facility Permits - Facility and veterinary licenses are required in all ambulatory vehicles

Do you use Controlled Substances, Sedate or Euthanize?

- Must be in a locked container along with a way to lock-up the locked container (such as a glove compartment)
- Controlled Substance Register – Template on <https://wvbvm.org/Home/Practitioners/Forms-Links> (Under Facility)
 - Must provide expiration date and refills even if you only administer
 - Can be emailed to wwildstang01@gmail.com prior to inspection
- Controlled Substance Biennial Inventory Report – Need for each WV Veterinary that has a DEA permit
 - Can be emailed to wwildstang01@gmail.com prior to inspection
- Disposal of Controlled Substances (reverse distributor)

Prescription Label – Must provide expiration date and refills

- Can be emailed to wwildstang01@gmail.com prior to inspection

Sharps Disposal (If Applicable)

Access to Water

Radiological – if applicable

- WV Radiology Health Certificate
 - Must be registered with WV Radiological Health Program – Contact Tera Patton 304-549-2778. “Radiation Machine Registration Form” can be found on <https://wvbvm.org/Home/Practitioners/Forms-Links> (Under Facility)
- X-ray equipment kept in compliance with state and federal laws, rules, and guidelines
- Lead aprons, badges, thyroid shields, and gloves, exposure reports
- A PDF of a radiograph can be emailed to wwildstang01@gmail.com prior to inspection.

Surgery (including neutering) – if applicable

- Clean Water
- Surgical packs (**Inspector will ask to see the internal indicator**)
 - The use of sterilization indicators, both internal and external, are required on all surgical packs. A sterilized date shall be marked on all sterilized items.
- Emergency Drugs

Questions and observations during the inspection:

- How are drugs refrigerated?
- Is the Ambulatory unit clean?
- How is sterilization done to medical instruments before and after a procedure/surgery?
- What method do you provide for the client to obtain emergency advice pertaining to surgical and post-surgical problems?
- How are blood samples and cultures handled?
- Where are radiographs maintained (if applicable)
- Is equipment in working order within manufacturer guidelines?
- Do you have access to journals, textbooks, or internet access?